



COVID-19 TASK FORCE

BUILDING & FACILITIES

Sno	Name	Role	Email	Designation
1	Zahid Rehman	Facilities Incharge	zahidur.d_oos@gemsedu.com	Manager School Operations
2	Jaffin George	Deputy Facilities Incharge	jaffin.g_oos@gemsedu.com	Asst. Manager School Facilities
3	Renson Thomas	IT In- Charge	renson.t_oos@gemsedu.com	IT Admin

HEALTH & SAFETY OFFICERS

Sno	Name	Role	Email	Designation
1	Asma Gilani	Nominated Governor	asma.g_oos@gemsedu.com	Principal &CEO
2	Zahid Rehman	HSO - Health and Safety Officer	zahidur.d_oos@gemsedu.com	Manager School Operations
3	Hemlata Thawani	Designated Safeguarding Lead	hemlata.t_oos@gemsedu.com	Headmistress
4	Elizabeth George	Deputy Designated Safeguarding Lead	elizabeth.g_oos@gemsedu.com	Head of Section- Middle School
5	Priya Ramachandran	Departmental Head	priya.r_oos@gemsedu.com	Head of Section- KG
6	Shobhana Sripathi	Departmental Head	shobhana.s_oos@gemsedu.com	Head of Section - Primary
7	Rachel Pereira	Departmental Head	rachel.p_oos@gemsedu.com	Head of Section- Senior School
8	Ritu Arora	KG1 Incharge	ritu.a_oos@gemsedu.com	KG1 Supervisor
9	Franak Kheshwalla	KG2 Incharge	franak.k1_oos@gemsedu.com	KG2 Supervisor
10	Mini Jayapalan	Grade 1 Incharge	mini.j_oos@gemsedu.com	Grade 1 Supervisor
11	Samirah Parvez	Grade 2 Incharge	samirah.p_oos@gemsedu.com	Grade 2 Supervisor
12	Nandela Sujatha	Grade 3 Incharge	nandela.s_oos@gemsedu.com	Grade 3 Supervisor
13	Sharmistha Mazumder	Grade 4 Incharge	sharmistha.m_oos@gemsedu.com	Grade 4 Supervisor
14	Sabeena Fakih	Grade 5 Incharge	sabeena.f_oos@gemsedu.com	Grade 5 Supervisor
15	Bindu Vijayakumar	Grade 6 Incharge	bindu.v_oos@gemsedu.com	Grade 6 Supervisor
16	Vinita Suvarna	Grades 7 and 8 Incharge	vinita.s_oos@gemsedu.com	Grade 7&8 Supervisor
17	Reshmi Pillai	Grades 9 and 10 Incharge	reshmi.p_oos@gemsedu.com	Grade 9&10 Supervisor
18	Moeen Khanum	Grades 11 and 12 Incharge	moeen.k_oos@gemsedu.com	Grade 11&12 Supervisor

SCHOOL CLINIC MEDICAL STAFF

Sno	Name	Role	Email	Designation
1	Dr Farhana Rasool	Doctor Incharge- Middle & Senior	farhana.r_oos@Gemsedu.com	School Doctor
2	Dr Merin Francis	Doctor Incharge- KG & Primary	merin.f_oos@gemsedu.com	School Doctor
3	Jacquiline Jacob	Member	jaquiline.j_oos@gemsedu.com	Nurse
4	Dhanyamol Sukumaran	Member	dhanyamol.s_oos@gemsedu.com	Nurse
5	Nimmy Joseph	Member	nimmy.j_oos@gemsedu.com	Nurse
6	Tisha Anil	Member	tisha.a_oos@gemsedu.com	Nurse
7	Shino Raju	Member	shino.r_oos@gemsedu.com	Nurse

COMMUNICATION AND PARTNERSHIPS WITH PARENTS

Sno	Name	Role	Email	Designation
1	Asma Gilani	Committee Head	asma.g_oos@gemsedu.com	Principal &CEO
2	Hemlata Thawani	Deputy Committee Head	hemlata.t_oos@gemsedu.com	Vice Principal
3	Tarannum Ahmed	Member	tarannum.a_oos@gemsedu.com	Registrar
4	Emercy Dias	Member	emercy.s_oos@gemsedu.com	Executive Secretary
5	Pavitra Subba	Member	pavithra.s_oos@gemsedu.com	Admission Secretary
6	Nuha Sraj	Member	nuha.s2_oos@gemsedu.com	Government Relations Executive GRE
7	Rasha Hamada	Member	rasha.h_oos@gemsedu.com	Assistant GRE



مدرستنا الثانوية الإنجليزية، الشارقة
OUR OWN ENGLISH HIGH SCHOOL, SHARJAH
A GEMS SCHOOL



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STUDENT AFFAIRS & HUMAN RESOURCES

Sno	Name	Role	Email	Designation
1	Asma Gilani	Committee Head	asma.g_oos@gemsedu.com	Principal &CEO
2	Hemlata Thawani	Deputy Committee Head	hemlata.t_oos@gemsedu.com	Headmistress
3	Emercy Dias	Member	emercy.s_oos@gemsedu.com	Executive Secretary
4	Disha Pasanna	Member	disha.p2_oos@gemsedu.com	Student Counsellor
5	Shobha Poojari	Member	shobha.p_oos@gemsedu.com	Student Counsellor
6	Reena Bisht	Member	reena.b_oos@gemsedu.com	SEN Teacher
7	Remya Pillai	Member	remya.p_oos@gemsedu.com	SEN Teacher

SCHOOL ACADEMIC AFFAIRS (CURRICULUM AND TEACHING)

Sno	Name	Role	Email	Designation
1	Franak Kheshwala	Kindergarten Incharge	franak.k1_oos@gemsedu.com	KG2 Supervisor
2	Sabeena Fakhri	Primary Incharge	sabeena.f_oos@gemsedu.com	Grade 5 Supervisor
3	Vinita Suvarna	Middle School Incharge	vinita.s_oos@gemsedu.com	Grade 7&8 Supervisor
4	Moeen Umrazia Khanum	Senior School Incharge	moeen.k_oos@gemsedu.com	Grade 11&12 Supervisor
5	Ghada Riad	Arabic Incharge	ghada.r_oos@gemsedu.com	Arabic Supervisor
6	Samirah Parvez	Islamic Studies Incharge	samirah.p_oos@gemsedu.com	Grade 2 Supervisor